



## Education Schemes Application for Rent Assistance

Please read the information below before you start to fill in the form and retain this page for future reference.

Do not complete this form if you pay rent to a Government housing authority, as you are not eligible for Rent Assistance under the Veterans' Children Education Scheme or the Military Rehabilitation and Compensation Act Education Training Scheme.

You must notify the Secretary of the Education Schemes in writing within fourteen (14) days (or 28 days if you live overseas or in a remote area) if:

- you change the amount of rent or board you are paying;
- Your rental situation changes from single occupant to sharer or vice versa;
- you cease full time education;
- you cease or change your course of study;
- you change schools or educational institutions;
- you are absent from studies for more than 15 cumulative school or academic days in a year;
- you change your bank account details;
- you change your postal and/or residential address;
- your step-carer or guardianship relationship changes;
- you are granted any pension or benefit from Centrelink or any other Australian Government Department;
- you leave Australia;
- there are any changes to the information supplied by you on this application.



**This application form must be returned to the Department of Veterans' Affairs Education Schemes Section (addresses are on page 2 of this form) along with supporting documentation such as copies of lease agreements, rent receipts, rental contracts or a letter from the person to whom you are paying rent.**

## Privacy notice

Your personal information is protected by law, including the *Privacy Act 1988*. Your personal information may be collected by the Department of Veterans' Affairs (DVA) for the delivery of government programs for war veterans, members of the Australian Defence Force, members of the Australian Federal Police and their dependants.

[Read more: How DVA manages personal information](#)

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**Giving false or misleading information is a serious offence.**

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**If any of the details you give in this form change, you must tell the Secretary of the Education Schemes within 14 days**

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The Acts provide that the Secretary of the Department of Veterans' Affairs or the Military Rehabilitation and Compensation Commission may obtain information requested for the purpose of the legislation.

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## How to contact DVA

For information, please call the Department of Veterans' Affairs (from anywhere in Australia) on:

**1800 VETERAN (1800 838 372).**

State	Address	Postal address
New South Wales	Tower B Centennial Plaza 280 Elizabeth Street Surrey Hills NSW 2010	GPO Box 9998 Brisbane QLD 4001
Victoria	300 Latrobe Street Melbourne VIC 3000	GPO Box 9998 Brisbane QLD 4001
Queensland	480 Queen Street Brisbane QLD 4000	GPO Box 9998 Brisbane QLD 4001
South Australia	Levels 10-11, Westpac House 91 King William Street Adelaide SA 5000	GPO Box 9998 Brisbane QLD 4001
Western Australia	AMP Building 140 St Georges Terrace Perth WA 6000	GPO Box 9998 Brisbane QLD 4001
Tasmania	Barrack Place 254 - 286 Liverpool Street Hobart TAS 7000	GPO Box 9998 Brisbane QLD 4001
Northern Territory	14 Winnellie Road Winnellie NT 0820	GPO Box 9998 Brisbane QLD 4001
Australian Capital Territory	Gnabra Building 21 Genge Street Civic/Canberra City	GPO Box 9998 Brisbane QLD 4001



# Application for Rent Assistance

DVA File Number (if known)

**NOTE:**

- Read the form through carefully before you start to fill it in.
- Answer ALL questions using pen (not pencil).
- Mark the appropriate boxes for answers.
- Supply ALL documentation as required.

SECTION A	Student's Details
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1. Student's full name	Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
	Surname	<input type="text"/>
	Given name(s)	<input type="text"/>

2. Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/>
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3. Home (Parental) address	<input type="text"/>
	<input type="text"/> POSTCODE

4. Address while you are studying	<input type="text"/>
	<input type="text"/> POSTCODE

5. Contact telephone/mobile	[ <input type="text"/> ] <input type="text"/>
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6. Date you began living at address while you are studying	<input type="text"/> / <input type="text"/> / <input type="text"/>
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7. What type of payment do you make for your accommodation?	<input type="checkbox"/> Rent to a private landlord or real estate agent (for a house, flat, unit, caravan, mobile home or boat)
	<input type="checkbox"/> Money to a landlord for accommodation in a room in a boarding house
	<input type="checkbox"/> Money to an educational institution where you live while studying (e.g. boarding school or student accommodation)
	<input type="checkbox"/> Other - please describe
	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

8. Name of person or agency you pay rent to

Address

POSTCODE

Contact telephone

9. Are you in a partnered relationship?

No ☐

Yes ☐

10. If you pay rent to a landlord or real estate agent, how much is the TOTAL fortnightly rent charged for the accommodation?

11. How much do YOU have to pay each fortnight?

12. Are you provided with meals as part of your accommodation costs?

No ☐ ► Go to Section B - Declaration below

Yes ☐ ► How much of your payment is for meals?

How much of your payment is for accommodation?

Don't know ☐ ► If you don't know we will assume that one third of your payment is for meals

## SECTION B

## Declaration

I declare that the information I have given on this form is complete and correct.

I will notify the Education Scheme Secretary within

14 days (or 28 days if I live overseas or in a remote area) of any changes to this information.

I authorise the Education Scheme Secretary to obtain any relevant details from educational institutions and other authorities.

SIGNATURE

DATE



**Please remember to attach supporting documentation**

