



When to use this form

Use this form if you currently receive a payment from the Department of Veterans' Affairs (DVA) and have separated from your partner.

If you are unable to share a home with your partner because of ill health or infirmity, and the separation is likely to continue indefinitely, you do not need to fill in this form. You can call us on **1800 VETERAN (1800 838 372)**

If your partner has passed away, you do not need to fill in this form. You can call us on **1800 VETERAN (1800 838 372)**

Online Services

Depending on the payment type you get, you may be able to tell us when you separate from your partner using online services. For more information, go to www.dva.gov.au/myservice

Relationship and safety concerns

If you do not feel safe in your home or have had to leave, please go to www.dva.gov.au/homelessness-support to find services that can help you.

You can go to www.dva.gov.au/urgent-help for information about payments and local support services.

Privacy

Your personal information is protected by law, including the *Privacy Act 1988*. Your personal information may be collected by DVA for the delivery of government programs for war veterans, members of the Australian Defence Force, members of the Australian Federal Police and their dependants.

Go to www.dva.gov.au/privacy for more information about how DVA meets its obligations under the Privacy Act.

If you would prefer not to complete this form online, please contact DVA on **1800 VETERAN (1800 838 372)**

Returning this form

Check that you have answered all the questions you need to and that you have signed and dated the form.

The form and all supporting documents are to be returned to:

**Department of Veterans' Affairs
GPO Box 9998
Brisbane QLD 4001**

or in person to a VAN office

or uploaded online via your MyService account

or email to income.support.general.enquiries.sa@dva.gov.au

Part A**Your details****1. DVA file number** (if known)**2. Your title**☐

Mr

☐

Mrs

☐

Miss

☐

Ms

☐

Other

3. Surname**4. Given name(s)****5. Date of birth****6. Residential address**

Postcode

7. Postal address

(if different from residential address)

Postcode

8. Phone number**9. Email address****Part B****Your ex-partner's details****10. Your ex-partner's DVA file number**
(if known)**11. Your ex-partner's title**☐

Mr

☐

Mrs

☐

Miss

☐

Ms

☐

Other

12. Surname**13. Given name(s)****14. Date of birth****15. Residential address**

Postcode

16. Postal address

(if different from residential address)

Postcode

17. Phone number**18. Email address**

Part C**Living arrangements**

19. Do you still live in the same home as your ex-partner?

No ☐ ► **Go to question 23**

Yes ☐ ► Why do you continue to live in the same home?

20. Do you have separate self-contained accommodation in the home?

No ☐ ► **Go to next question**

Yes ☐ ► **Go to question 22**

21. Do you and your ex-partner share a bedroom?

No ☐

Yes ☐ ► Why do you share a bedroom?

22. Do you have any intention of moving out?

No ☐ ► Please provide details

Yes ☐

23. Do you own/rent the home you live in?

No ☐ ► Please provide details

Yes ☐

Part D**About your relationship**

24. When did you separate from your ex-partner?

/	/
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Note: Please complete the day, month and year. If you do not, processing may be delayed.

25. Do you think you and your ex-partner will get back together?

No ☐

Yes ☐ ► Please provide details

26. Do relatives, friends or regular associates consider you and your ex-partner to still be partnered?

No ☐

Yes ☐ ► Please provide reasons why

For example, you and your ex-partner are invited out as a couple.

27. Since your separation, have you ever claimed that you and your ex-partner were a member of a couple to any business or government agency?

No ☐

Yes ☐ ► Please provide details explaining why, including dates

For example, Medicare, Australian Taxation Office, financial institution.

28. How would you describe your relationship with your ex-partner?

29. To what extent would you provide care, support or help to your ex-partner if they were ill, in a personal crisis, or experiencing financial difficulty?

30. Are you currently or have you been in a de facto relationship with another person since separating from your ex-partner?

No ☐

Yes ☐ ► From what date?

/	/
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31. In the relationship with your ex-partner, are/were you ever fearful for your safety or that of your children?

No ☐

Yes ☐

32. Is the separation subject to any legal or court orders?

No ☐

Yes ☐ ► Please provide details

33. If legally married, have you taken steps to commence divorce proceedings?

Not legally married ☐

No ☐

Yes ☐

34. Use this space for any other information you would like to provide relating to your relationship with your ex-partner

Please provide any additional information on a separate page if required.

35. Do you have any children or students in your care under 22 years of age?

No ☐

Yes ☐ ► Please provide their name(s) and date(s) of birth below

Full name	Date of birth

Part E	Income and assets
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36. Are there any income and assets that you jointly own with your ex-partner?

No ☐

Yes ☐ ► Please provide details

37. Are there any income and assets that you jointly administer for others with your ex-partner (e.g. trust accounts for children)?

No ☐

Yes ☐ ► Please provide details

38. Have you received, or are you expecting to receive, any money, assets or property as a result of your separation?

No ☐

Yes ☐

▶ You will need to complete and return a **Statement of Circumstances** form D2589 available from <https://www.dva.gov.au/about-us/dva-forms/statement-circumstances>

39. Have there been any other changes to your income and assets?

No ☐

Yes ☐

▶ You will need to complete and return a **Statement of Circumstances** form D2589 available from <https://www.dva.gov.au/about-us/dva-forms/statement-circumstances>

Part F

Payment details

40. Where do you want your payment made?

To the account I have already given ☐ ▶ **Go to Part G**

To a different account ☐

41. Account details

Note: The account must be in your name.

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Account held in the name(s) of

Part G

Declaration

42. Declaration

I declare that:

- I am the person named in Part A of this form.
- the information I have provided in this form is complete and correct to the best of my knowledge.

I understand that:

- if I get back together with my ex-partner, or become a member of a couple, I must tell DVA immediately.
- DVA can make relevant enquiries to make sure I receive the correct entitlement.
- DVA shares information with Australian Government departments, agencies and other organisations where required.
- giving false or misleading information is a serious offence.

Your signature

Date